



Kendriya Vidyalaya I.N.S. Mandovi
Panjim, Goa- Pin: - 403109
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Website: <http://www.kvmandovi.org> E-mail:
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Ref: No.27350/KVM/2018-2019/

Date:05/12/2018

Sub : "Invitation for Quotations for supply of BREAKFAST, LUNCH AND DINNER w.e.f.23/12/2018 to 01/01/2018- reg"

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. Kendriya Vidyalaya INS Mandovi, Goa is an autonomous body, functioning under Ministry of HRD, Govt. of India.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned supply of the following items as given below.

3. Bid Price

- a. The Vendor/ supplier shall be for the supply of the mentioned items to the KV INS Mandovi, Goa. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
- b. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
- d. The prices should be quoted in Indian Rupees only,
- e. Each bidder shall submit only one quotation;
- f. Telex or Facsimile quotations are not acceptable
- *g. The bid should be submitted along with EMD for Rs.1000/- by bank draft /Cheque to be drawn in favor of **The Principal, KV INS Mandovi VVN A/c** payable at **Reis Magos Verem, Branch, Goa.**
- h. The firm should enclose supporting documents regarding registration of GST/VAT/ST/ITPAN.
- i. In case of individual, Copy of PAN Card may be enclosed for verification.

4. Validity of quotations

The quotation shall remain valid for a period not less than 1 year after the deadline specified for submission of quotations.

5. Importance

- a)The Supplier/ Vendor shall provide uniforms and gloves for all persons deployed in Vidyalaya during study camp. The personnel deployed should observe utmost cleanliness.
- b) Vidyalaya campus is a tobacco-free zone. The Supplier/ Vendor and the personnel employed by him should not use any tobacco products in any forms, chew beetle leaves or smoke cigarettes.
- c)The Supplier/ Vendor shall employ only people aged more than 18 years or as stipulated by GOI guidelines/ Labour Laws.

- d) The Supplier/ Vendor shall ensure polite and cordial behavior of personnel with the employees and visitors in Vidyalaya. Any report of improper behavior shall be warrant appropriate action. The taste of all foods served should be good, fresh, and palatable and without any foul or bitter feeling.
- e) Quality of all ingredients used to prepare all food items should be of reputed grades and of standard brand quality, company packed and sealed, and procured from genuine suppliers.
- f) It is the sole responsibility of the Supplier/ Vendor to ensure that the food items procured are not adulterated or of poor quality
- g) The items with following brand quality should only be used for cooking. Utmost hygiene, care and professional skill should be maintained while cooking.
8. **Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations by SPEED POST to the Vidyalaya address superscribed on the envelope as "*Quotations for the supply of BREAKFAST, LUNCH and DINNER to KV INS Mandovi, Goa*", latest by 20/12/2018.

Yours faithfully,

Signature

Name:

Designation:

FORMAT OF QUOTATION

sl No.	Description of goods / equipment	Brief specifications	Quantity	Unit Rate (Rs.)	Total Amount without GST	GST Rate in (%)	GST Amount	Total Amount with GST
1.	Morning Breakfast + Tea/ Coffee with snacks + Lunch+ Evening Tea with snacks+ Dinner	(please see the details)	01					

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

(Bidder)

Signature :

Name :

Date :

